|  |  |  |  |
| --- | --- | --- | --- |
| **MEETING MINUTES** | | | |
| **Project Name** | GearShare | | |
| **Meeting Name** | Conceptualizing Final Solutions | | |
| **Meeting Facilitator** | Cirus Chakma | | |
| **Meeting Details** | Date: Sunday, 3rd November, 2024.  Time: 5.00pm – 7:00pm | | |
| **Meeting Invitees** | Maheen Siddique, Linton Dsouza, Cirus Chakma | | |
| **Minutes:** | | | |
| **Topic** | | **Summary of Discussion/Decision** | |
| Implemented Final Solution through iterative design process | | Implementation of the final solution started. The task was equally distributed to the team members. The front-end and back-end designs began to materialize, and prototypes were decided to be tested and built upon previous iterations through the iterative process. | |
|  | |  | |
| **Action Items:** | | | |
| **Description of Action** | | **Assigned to** | **Date Required** |
| Continuation of design implementation | | Maheen Siddique, Linton Dsouza, Cirus Chakma | 15th November,2024 |
|  | |  |  |